SOCIAL MEDIA INTERN THE FOOD HALL COMPANY

LINDI GOFF | SUMMER 2020

COMPANY, OFFICE DESCRIPTION, PRODUCTS, SERVICES, AND CUSTOMERS

The Food Hall Company in Plano, Texas, manages operations over Legacy Hall, a three-story food, drink, and entertainment venue with over 20 eateries, five bars, an on-site brewery, and an outdoor Box Garden. The organization is responsible for curating unique and high quality culinary and entertainment experiences for the community. Whether the Hall is celebrating a holiday, screening a movie, hosting college game day, or bringing live music to broad and niche audiences, the company is dedicated to delivering shared experiences for its' guests. While many of the Hall's chefs were originally from countries other than the United States, they currently all live in the Plano area. That said, the individuals working at the Hall are members of the community and strive to serve their fellow residents as well as they can. Of course, this would not happen without the help of the organization's management. The physical office is located across from Legacy Hall, making it convenient for administration to visit the Hall at any time. Each office employee checks out the Hall at least once a day and tries different eateries for lunch. Interacting with chefs and their employees and trying diverse cuisine is crucial. Knowing the quality of the Hall's products and services will help the company understand how to best market to its' customers. The office environment is fast-paced and extremely intentional. The tight-knit team is continually bringing fresh ideas to the table as innovative concepts set Legacy Hall apart from typical dining and event venues. For example, the Marketing Department strategically plans and advertises events several months in advance to ensure that the Hall is everyone's "place to be" during ordinary and special times. Overall, The Food Hall Company and Legacy Hall seek to provide memorable moments to friends, families, coworkers, and more as they provide outstanding food, drinks, and entertainment.

ROLE, KNOWLEDGE GAINED, AND ACCOMPLISHMENTS AT THE HALL

My internship at The Food Hall Company and Legacy Hall involved working with the Marketing Department to promote food, drinks, and activities through social media channels, weekly blog posts, biweekly newsletters, and weekly event listings. To say I learned a few things from this position would be an understatement; Throughout my internship, I went from not knowing much about the company to learning the in's and out's of the Hall and understanding my responsibilities as an intern each day I arrived at the office. For instance, gaining knowledge about social media strategy was one of the most beneficial experiences I had during my internship. My employer continuously taught me about reading analytics and insights on different platforms and how to grow various social media channels. The more I worked, the more I understood the company's voice and the image they want to convey to followers on social media, and how guests perceive the Hall as they engaged with our platforms. As a result, I learned how to position the organization first in consumer's minds. One of my most significant accomplishments at the Hall involved photographing cocktails. I appreciated the opportunity to navigate my DSLR camera better and shoot photos using manual settings in different spaces and lighting within the venue. After about twenty to thirty photoshoots, I feel that I am more knowledgeable about taking pictures of all kinds of products. This skill will be easily transferable to future professional experiences, whether I am working in the food industry or not. I consider connecting with employees, gaining a stronger work ethic, and time management skills valuable skills I learned during my internship experience. Whether my daily tasks were large or small, I believe I made a positive contribution to the company and am grateful that I had the opportunity to apply the knowledge I've learned at TCU and learn and accomplish even more than I ever expected.

SAMPLES OF WORK: INSTAGRAM STORIES

I created twenty Instagram stories on Canva to promote food, drinks, national holidays, upcoming events, and the Hall's online ordering platforms. Throughout the creation process, I considered not only the overall design of the image but also the fonts, colors, and pictures that would most likely attract our target audience. I also posted graphics regarding upcoming events several days in advance to ensure that guests knew about entertainment at the Hall and could purchase tickets as soon as possible.





































Check out Legacy Hall's online ordering from @ubereats and @grubhub



PEPSI SUMMER MOVIE SERIES:

AVENGERS: INFINITY WAR

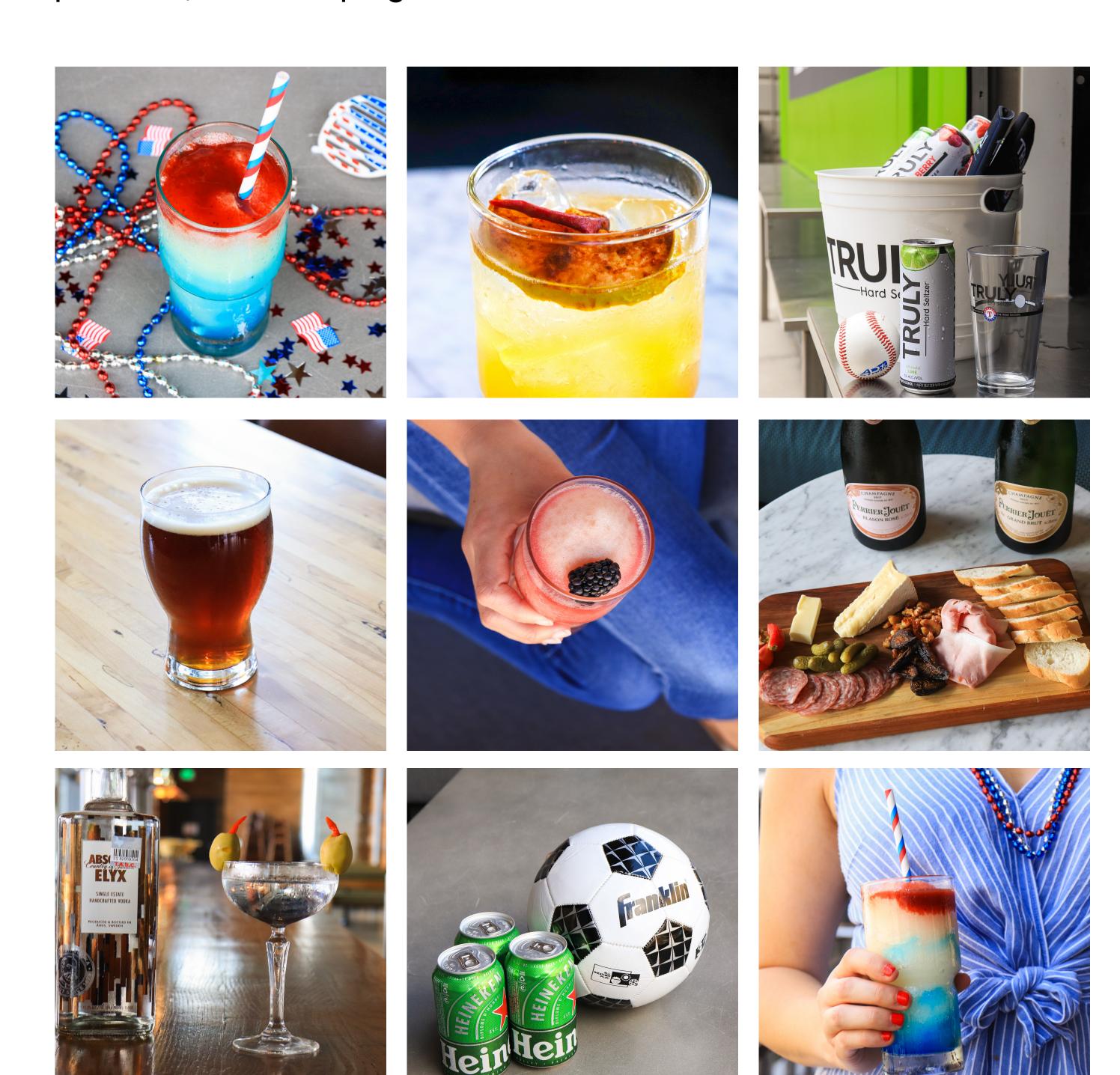


WEDNESDAY, 7/29@ 7:30 PM



SAMPLES OF WORK: PHOTOGRAPHY

I photographed food and cocktails weekly using my Canon DSLR. My camera settings were always on manual, and I would increase or decrease the ISO, f-stop, and shutter speed depending on where I was taking photos. After uploading the pictures to SharePoint, a Microsoft Office storage system, I would filter the ten to 100 images down to a few favorites. My employer or I would eventually post the photos onto social media platforms, online delivery platforms, or the company's website.

























SAMPLES OF WORK: EVENT PLANNING

I created presentations on Canva to display my vision for upcoming events at the Hall, including Kentucky Derby Day and a Mean Girls Watch Party. I considered several factors for these occasions, such as food, drinks, decorations, and how to provide the best experience to guests overall. I had the opportunity to show my employers my ideas and look forward to seeing them come to fruition in the fall.







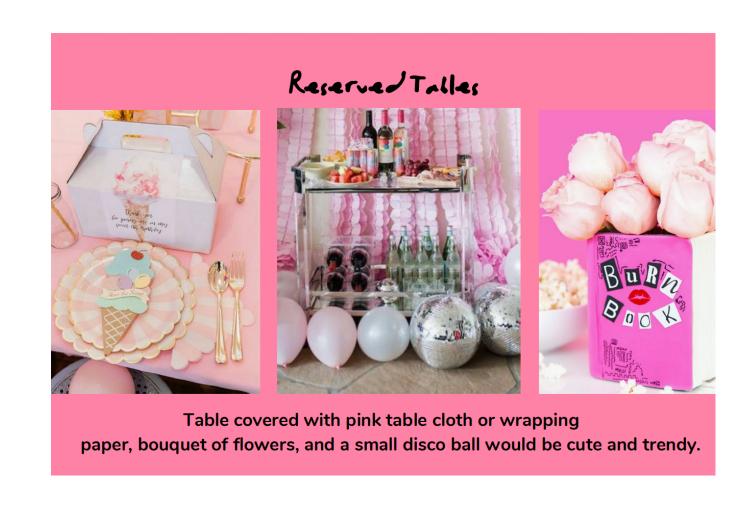


Cady's Strawberry Macarons, Whatever Beer Cheese Fries, Cup Filled With Rainbows, Made Out With A Hot Dog, That's So Fet Sugar Cookies, My Milkshake Brings All The Boys, Frose





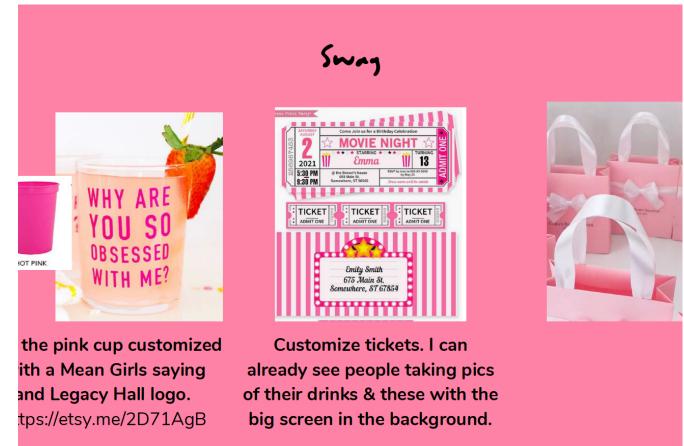








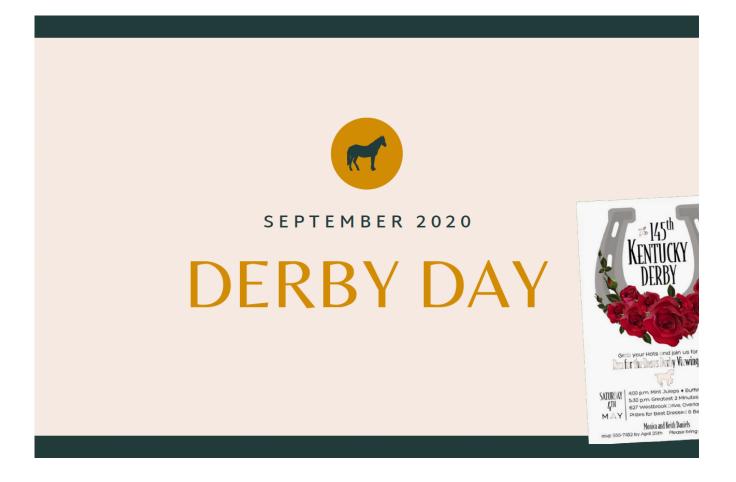




Overall, the package will include:

- Reserved table covered in pink table cloth & cute decor
- Cotton candy drinks/bottle of rose/champagne and/or frose
- Charcuterie board & macarons
- Pink cup party favor
- Pink movie ticket











MINT JULEP



TRADITIONAL

BLACKBERRY GINGER

FROZEN

MORE COCKTAILS

LONG ISLAND ICED TEA

BOURBON SMASH

WHISKEY SOURS

DECOR











ENTERTAINMMENT





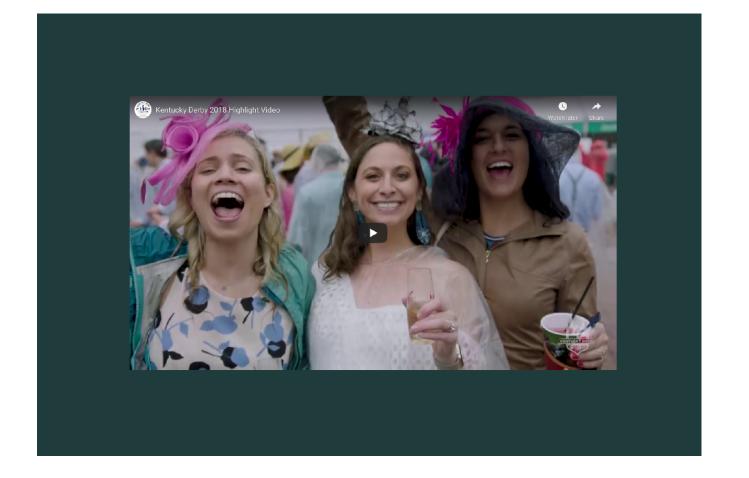
HOST

HAVE A MAN STAND ON STAGE IN A SEARSUCKER SUIT NARRATING THE EVENT AND ACTING IN A CLASSIC KENTUCKY CHARACTER

CHARITY

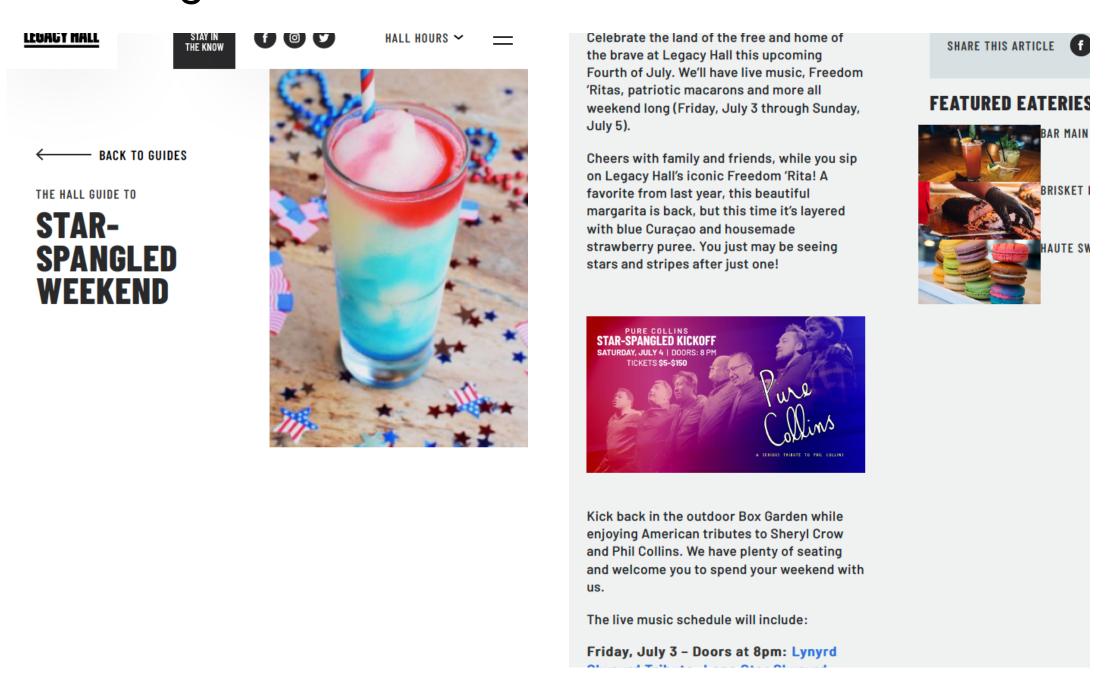
PARKLAND

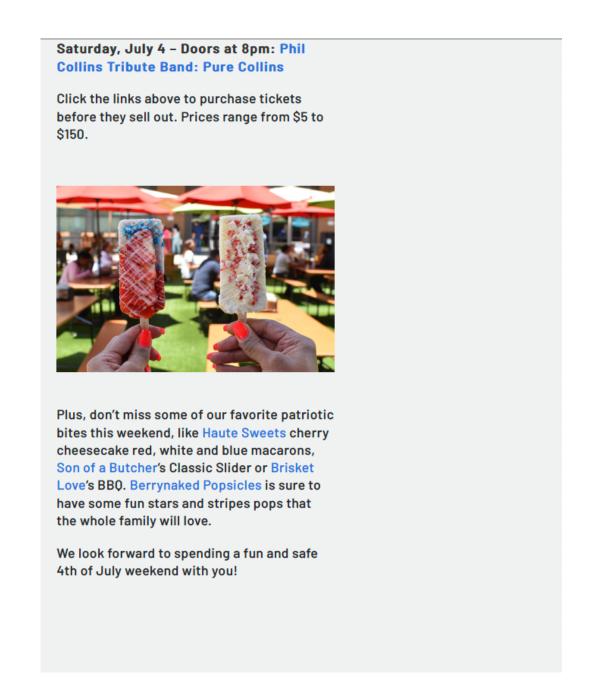
Junior Charity League is proud to have donated over \$2.4 million dollars to the Parkland Rehabilitation Fund.

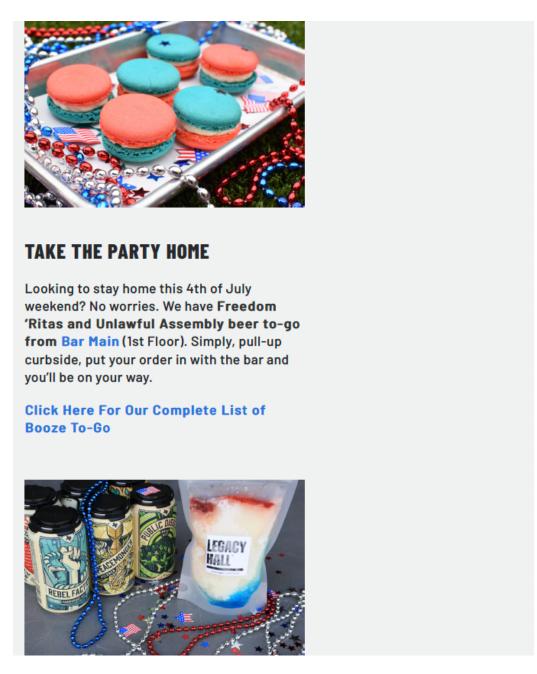


SAMPLES OF WORK: EVENT PLANNING

I wrote copy for Legacy Hall's blog to promote holidays and events such as the Fourth of July, National Tequila Day, and our first annual End of Summer Luau. After writing drafts and getting approval from my employer to post, I transferred the writing to WordPress, which I learned to use at the beginning of my internship. I used a conversational tone and "Insta-worthy" photos to appeal to readers and community members. The purpose of these posts was to give our guests more information about the events at hand in hopes that they would be more likely to attend.







WORK LOG

TCU School of Strategic Communication

Internship Work Log for (intern's name) The Food Hall Company Page 1 of 2

Date	Start	End	Hours	Duties Performed (be brief but specific)
6/2/20	10:00	5:00	7	Familiarized self with company's website, platforms, etc. Toured the Hall and office and met coworkers
6/3/20	10:00	12:00	2	Researched and followed competitors and local venues
6/4/20	9:30	5:30	8	Redesigned UABC beer can on Photoshop and uploaded photos to online delivery platforms
6/5/20	9:30	3:30	6	Attended social media engagement meeting, created graphic regarding COVID
6/9/20	9:30	5:30	8	Monitored social media platforms, uploaded photos to UberEats and Grubhub
6/10/20	6:00	10:00	4	Finished uploading photos to UberEats, Grubhub, and Toast
6/11/20	10:00	5:30	7.5	Finished uploading photos to Toast, UberEats, and Grubhub
6/12/20	9:30	4:30	6.5	Learned about posting blog content onto the company's Word Press website
6/16/20	10:00	5:30	7.5	Corrected photo uploads on Toast, UberEats, Grubhub
6/17/20	12:00	1:00	1	Monitored social media
6/18/20	10:00	5:30	7.5	Monitored social media, created Fourth of July blog post for the company's website
6/19/20	9:30	4:00	6.5	Attended event planning meeting, updated kid-friendly menu blog post
6/22/20	10:00	6:00	8	Created bar menu board layout on Excel and changed board in Hall
6/25/20	9:30	5:00	7.5	Researched event ideas for Derby & football watch party events, photographed cocktails
6/26/20	9:30	5:00	7.5	Created copy for Summer Playdate events, posted on social regarding new TX CVOID guidelines
6/28/20	9:45	5:45	8	Uploaded events to Eventbrite, website, and FB, took photos of July 4th content
7/2/20	9:45	5:15	7.5	Listed events on event platforms, created calendar content, creted social media guides for chefs
7/7/20	10:00	5:30	7.5	Social media engagement, created newsletter
7/9/20	10:00	5:00	7	Event brainstorming meeting, social media strategy meeting and IG post
7/9/20	3:00	5:00	2	Midterm evaluation meeting, social media strategy meeting
7/10/20	9:00	4:00	7	Midterm evaluation meeting, social media strategy meeting
7/14/20	10:00	6:00	8	Social media engagement, The Rustic & Meal Kit research, Found Plano/drink influencers,
7/15/20	5:00	7:00	2	Finalized Derby Day presentation and organized emails
7/16/20	9:30	5:30	8	Created copy for shark week, Rangers Opening Weekend, presented Derby Day ideas
7/17/20	9:00	4:00	8	Created content for Rangers Opening Weekend blog post, media listings
7/18/20	4:00	5:00	1	Corrected event listings on FB, website, and Eventbrite for Rangers Opening Weekend
7/21/20	9:45	5:15	7.5	Social meda engagement, blog post copy, photographed cocktail, listed events on platforms

TOTAL HOURS 168 (on this page)

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Supervisor's Signature		Date:	0-1-0	
Supervisor's Name Cari Hallman	5	Company The Food Hall Company		

TCU School of Strategic Communication

Internship Work Log for (intern's name) The Food Hall Company Page 2 of 2

Date	Start	End	Hours	Duties Performed (be brief but specific)
7/23/20	10:00	5:00	7	Monitored social media, Updated Event Listings on website, Facebook, and Eventbrite
7/23/20	7:00	9:00	2	Research Facebook analytics and looked at the Hall's Facebook Business Manager
7/24/20	9:30	3:30	6	Monitored social media, created ideas for Mean Girls Watch Party on October 3
7/28/20	10:00	5:00	7	Monitored social media, photographed cocktails and uploaded to Toast bar menu
7/30/20	10:00	5:00	7	Monitored social media, created promotional IG stories, organized Rangers calendar
7/31/20	9:30	3:30	6	Monitored social media, listed Rangers watch party events, photographed Heineken products
8/3/20	12:30	2:30	2	Organize email and documents from summer
8/4/20	10:00	5:00	7	Monitored social media, created End of Summer Luau copy, created sports blog post
8/6/20	10:00	5:00	7	Monitored social media, finished uploading photos to Toast, photographed cocktail
8/7/20	9:30	3:30	6	Monitored social media, final evaluation meeting
TOTAL HOURS			57	(on this nage)

	TOTA	L HOURS	57	(on this page)			_	
Superv	/isor's Sig	nature	0	i fin		Date:	8-4-20	
Superv	visor's Nan	ne Cari I	Hallm	nan	Compan	y <u>Food Ha</u>	ill Co.	
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AUGUST 2020 RESUME

LINDI GOFF

SOCIAL MEDIA MARKETING INTERN AT FOOD HALL CO

PROFESSIONAL SUMMARY

972.310.8442



lindigoff98@gmail.com



Dallas, TX



https://www.linkedin.com/in /lindi-goff-4335b1107/



SKILLS

Photoshop

InDesign

Lightroom

WordPress

Wix

Blogger

Social Media

Microsoft Suite

Photography

EDUCATION

B.S. IN ADVERTISING AND PR Minor: Sociology, GPA: 3.51 Texas Christian University Fort Worth, TX 2017-2021

John V. Roach Honors College Texas Christian University Fort Worth, TX 2017-2021

> Study Abroad Istituto Lorenzo de' Medici Florence, Italy 2020

through the Bob Schieffer College of Communication. I am interested in marketing, brand management, social media management, and event planning. Currently

I am a Senior at Texas Christian University studying Advertising and Public Relations

serving as a Social Media Marketing Intern at Food Hall Co in Dallas, Texas.

PROFESSIONAL EXPERIENCE

SOCIAL MEDIA MARKETING INTERN

Food Hall Co, Dallas, TX | June - Present

- Monitor social media engagement daily on company's Instagram and Facebook
- · Create biweekly newsletters
- Photograph food and cocktails weekly for social media promotions
- Write and post blog content weekly on WordPress

MARKETING ANALYST INTERN

Republic Manufacturing, Dallas, TX | June-August 2018

- Created weekly social media calendars for Republic Manufacturing and War-Lok accounts
- Monitored social media analytics weekly to improve social media marketing
- Photographed products for the Republic Manufacturing website
- Organized marketing driven sales quotes

NEW MEMBER EDUCATOR

Phi Mu Fraternity, Fort Worth, TX | November 2019- December 2019

- Serve as a member of the Executive Committee
- Manage \$20,000 budget to plan Bid Day
- Mentor 60-70 New Members as they transition into college
- Host weekly New Member meetings
- Coordinate New Member Retreat for 70 members

SOCIAL MEDIA COORDINATOR

The ONE Campaign, Fort Worth, TX | August 2018 - August 2019

- Participate as an Executive Board member
- Designed graphics to spread awareness on campus for semester-long campaigns
- Posted weekly on Instagram

BLOGGER

http://www.lindigoff.com

- Post weekly about fashion and lifestyle
- Create monthly content calendars
- Edit blogs and vlogs using Adobe programs